



## International Education Program

School District No. 43 (Coquitlam)

1100C Winslow Avenue, Coquitlam, British Columbia V3J 2G3  
Phone: (604) 936-5769 Fax: (604) 939-6427

[www.internationaleled.com](http://www.internationaleled.com)

### REFUND POLICY FOR TUITION FEES:

**All requests for refunds must be made in writing to the International Education Program, School District 43 (Coquitlam). Refund requests must include the original Letter of Acceptance issued by the International Education Program as well as relevant supporting documentation (e.g. letter from Citizenship and Immigration Canada).**

**FULL REFUND** less application fee will be given if Canadian Immigration does not approve a student Study Permit. To obtain a refund, written requests should be received within six months of the date of refusal. Requests must include the formal letter of refusal from Canadian Immigration and the original Letter of Acceptance issued by the International Education Program.

**2/3 REFUND** will be given when a student withdraws or becomes a permanent resident prior to the starting date indicated on the Letter of Acceptance.

**1/2 REFUND** will be given when a student withdraws or becomes a permanent resident after the starting date indicated on the Letter of Acceptance but before 30 calendar days have elapsed.

**NO REFUND** will be granted to a:

- student who withdraws from any course after 30 days from the starting date indicated on the Letter of Acceptance
- student who withdraws or becomes a permanent resident after 30 days from the starting date indicated on the Letter of Acceptance;
- student who withdraws from the program 30 days after the enrolment date;
- student who is dismissed from the program due to a breach of the law, policy or regulation as determined by the Government of Canada, the Police, School District No. 43 (Coquitlam), and/or the International Education Program.

Revised October 2014